



TIMBERCREEK CHURCH

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DIRECTOR JOB DESCRIPTION

Job Title:	Location Technical Director
Reports to:	Executive Pastor of Communication & Production
Department:	Communication & Production
Status:	Part-Time and Full-Time Available
Prepared by:	Jonathan Mendoza
Prepared Date:	June 2020
Approved by:	Taliah Vander Leest, Senior Executive Pastor

ABOUT THE POSITION:

EDUCATIONAL/MINISTERIAL REQUIREMENTS: HIGH SCHOOL GRADUATE, BACHELOR'S DEGREE IS PREFERRED. ALIGNMENT WITH THE 16 FUNDAMENTAL TRUTHS OF THE ASSEMBLIES OF GOD ARE STRONGLY ENCOURAGED AND PREFERRED.

SUMMARY OF POSITION: The Campus Technical Director will work with the Communications Pastor to oversee all facets of technical production on the campus by recruiting and equipping people for service and ensuring that the technical facilities of the church are adequate to allow every ministry to function effectively.

As part of a multi-site church, the Campus Technical Director is the leader of technical operations for a designated campus and will serve as a member of the technical team, but also works closely with the campus leaders to assure that the overall ministry goals are attained.

RESPONSIBILITIES:

- He/she is to live and exemplify a consistent, authentic Christian life and have a daily prayer and devotional time with God.
- He/she should serve as a mentor and leader to volunteers and attendees by overseeing and implementing universal TCC processes and initiatives within the ministry and for Dream Team Members under his/her leadership.
- He/she needs to be able to work well with others as a team and fully support the vision of TCC and the Lead Pastor.
- He/she must ensure that the TCC Assimilation, Care, & Follow-up (ACF) Process is consistently communicated and implemented in all areas of ministry under his/her leadership.
- He/she must ensure that the TCC Universal Dream Team Job Descriptions and Leadership Development Process are consistently communicated and implemented in all areas of ministry under his/her leadership.
- Responsible to work with the Communications Pastor to ensure all technical aspects of the weekend service plan are executed at their campus.
- Oversees the campus production dream team for weekly equipment set up and operation.
- Recruits and schedules operators for the weekend worship services.
- Provides training opportunities for all campus technical dream-teamers.

- Maintains regular communication with ministry dream-teamers.
- Responsible for the technical success of all campus ministries to children, students and adults.
- Responsible for technical needs for all events happening on campus.
- Will work with the Communications Pastor on the implementation, installation of any set change or new equipment.
- Will work with Communications Pastor to maintain systems and repair as needed
- Meets regularly with their counterpart at other campuses for coordination and coordinates equipment purchases with Communications Pastor
- Responsible for the technical success of all campus ministries to kids, students and adults.

SALARY RANGE/BENEFIT:

THE LOCATION TECHNICAL DIRECTOR'S SALARY WILL BE DISCUSSED DURING THE INTERVIEW PROCESS AND WILL DEPEND ON THE APPLICANT'S EXPERIENCE AND EDUCATION. BENEFITS FOR THIS POSITION INCLUDE 2 WEEKS OF PAID VACATION, ONE WEEK OF PAID SICK LEAVE, THREE PERSONAL DAYS, A TRAVELING PAID BIRTHDAY HOLIDAY, A WEEK + PAID VACATION AT CHRISTMAS, AND OTHER PAID HOLIDAYS.

COMMENTS:

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Employees are required to follow any other job-related instructions, and perform any other job-related duties, as assigned by their supervisor. Requirements are representative of minimum levels or knowledge, skills and/or aptitudes to perform each duty proficiently.

(Signature)

(Date)